

SIIRD Guidelines for Feasibility Project Proposal

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This document serves as a general guideline for companies to prepare the Feasibility Project Proposal. In the event whereby more information is needed for the evaluation of the project, companies are to submit the required information based on SIIRD Management teams' request.

A. Introduction

1. What is the objective of the feasibility project?
2. What are the competitive advantages of the proposed product as compared to other competing products and/or solutions?

B. Companies and their Resources

1. Provide the following information about the participating companies
 - a. Year Established
 - b. Principal Business
 - c. Number of Employees in home country
2. What are R&D capability and track records of each company?
3. What are the commercialization capability and track records of each company?
4. If the project is approved for 50% funding from SIIRD, how will each company finance the remaining 50% project expenditure?

C. Program Plan

1. Why is the feasibility study needed for the proposed product?
2. What do the companies aim to achieve for the feasibility study, in quantitative sense?
3. How will the market and technological feasibility studies be carried out?
4. Provide the Gantt Chart of the feasibility study.
5. For each task listed in the Gantt Chart,
 - a. Give a brief description and the man-hours required
 - b. Indicate the responsibility of each company, in %
 - c. List the project personnel assigned for each task

D. Project Budget (to be completed by respective company)

NOTE: Please use the Budget Form from http://www.siird.com/guideline_forms_a.htm

1. Each company is required to complete their respective budget form according to the individual R&D expenses covered during the proposed project period. The project's cost will be qualified by the evaluators and submit for the Board's decision. The approved qualified budget will be included in the CPFA.

E. Plans for Full-Scale R&D Project

1. How will the results of the project be used to improve/impact the full-scale R&D project that follows after the feasibility study?
2. Briefly tell us what would be the anticipated roles of each company during the full-scale R&D project and the product commercialization phase.

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